

KentuckyView 2009 – Request for Proposals

Student Mini-grant Program

1 SUMMARY

The purpose of the student mini-grant program is to promote Kentucky-focused, faculty-supervised remote sensing research by undergraduate and graduate students enrolled at university Members of KentuckyView – Kentucky’s remote sensing consortium. Projects may focus on any aspect of remote sensing as long as the *primary* focus is related to an issue/problem/question/area within Kentucky (please contact Dr. Christine McMichael with any questions.) The participation of under-represented groups is particularly encouraged, e.g., women, ethnic minorities and first-generation college students.

Mini-grants of **up to \$500** will be awarded to successful applicants.

The project period will run from **March 15, 2009 until August 15, 2009.**

2 STUDENT ELIGIBILITY

- 2.1 Student applicants must be currently enrolled as an undergraduate or graduate student at one of the following Kentucky universities:

<i>Eastern Kentucky University</i>	<i>Kentucky State University</i>
<i>Murray State University</i>	<i>Northern Kentucky University</i>
<i>University of Kentucky</i>	<i>University of Louisville</i>
<i>Western Kentucky University</i>	
- 2.2 The student applicant must have a faculty mentor who will serve as a project co-Principal Investigator.
- 2.3 The student applicant must not graduate prior to the end of the grant period.

3 ADMINISTRATIVE REQUIREMENTS

- 3.1 The faculty co-PI must submit a ‘verification statement’ (see section 4.4.5)
- 3.2 Funded projects must submit a *final project report* (see section 6.1 below) upon completion of the project – no later than 6:00 pm on September 1, 2009.
- 3.3 Funded projects must submit a *final budget report* (see section 6.2 below) - no later than 6:00 pm on September 1, 2009
- 3.4 The faculty co-PI shall approve and co-sign both reports prior to their submission.
- 3.5 Project reports must be submitted via email to: c.mcmichael@moreheadstate.edu
- 3.6 In addition to these reports, funded projects *must share a copy of any data* purchased with mini-grant funds (if permitted by copyright) with KentuckView.
- 3.7 Funded projects are also encouraged to share maps, photos (e.g., of field work), or other materials generated in the course of the project.
- 3.8 Funded projects which do not use funding for the approved purpose stated in their applications will be required to reimburse KentuckyView for the full award amount.

4 INSTRUCTIONS

- 4.1 Applications must be received by the Director of KentuckyView no later than 6:00 pm on **Monday, March 2, 2009**.
- 4.2 Email your completed application to: c.mcmichael@moreheadstate.edu
- 4.3 For more information please contact Dr. Christine McMichael at:
Phone: 606-783-5442
E-mail: c.mcmichael@moreheadstate.edu
Website: www.kentuckyview.org ('education and outreach' tab)
- 4.4 Application Contents
 - 4.4.1 *Cover sheet* that includes all relevant contact information for the student and faculty co-PIs AND a brief summary of the proposed project
 - 4.4.2 *Project description* (no more than 3 pages, single-spaced, 12pt Times New Roman font) that includes all of the following: objectives, background, study area, data, methods, expected results and significance
 - 4.4.3 *References cited, maps/figures/tables* (not included in the 3 page limit)
 - 4.4.4 *Project budget* that details and justifies the proposed expenditures (1 page limit)
 - 4.4.5 *Faculty co-PI statement* verifying the student's current enrollment status and expected graduation date.
 - 4.4.6 *CVs/resume* that details relevant student experience, e.g., classes, internship, other projects, etc. (1 page limit)

5 ELIGIBLE EXPENSES

- 5.1 Funds may be used to purchase data (imagery, maps, etc.).
- 5.2 Funds may be used to pay for necessary field work.
- 5.3 Funds may be used to pay for other necessary travel (e.g., to a regional conference).
- 5.4 Funds may be used to purchase necessary supplies/materials (e.g., copy paper, field notebook, etc.) and for other necessary items (e.g., data storage device, photocopying, printing, etc.).
- 5.5 Funds may NOT be used to purchase software or equipment, or to pay wages of any type.

6 REPORTING

- 6.1 The *final project report* must include:
 - 6.1.1 The project's background, objectives, methodology, findings, discussion, and conclusions (6 page limit, single-spaced, 12pt Times New Roman font).
 - 6.1.2 References cited, maps/figures/tables (not included in the 6 page limit)
- 6.2 The *final budget report* must detail all project expenditures, as well as unspent funds.