

KentuckyView 2009 – Request for Proposals

Faculty Mini-grant Program

1 SUMMARY

The purpose of the faculty mini-grant program is to promote Kentucky-focused remote sensing outreach, education and research by faculty employed at university Members of KentuckyView – Kentucky’s remote sensing consortium. Successful proposals will address one or more of the following areas:

- 1.1 Developing web-based tutorials, FAQs and ‘how-to’ materials
- 1.2 Providing remote sensing K-12 teacher education workshops
- 1.3 Conducting outreach activities targeting 4-H, Boy/Girl Scouts, FFA or other youth organizations
- 1.4 Promoting understanding of remote sensing data among the general public (e.g., public lectures, Earth Day, newspaper articles, etc.)
- 1.5 Developing innovative uses for moderate resolution satellite data - apart from routine mapping applications

Mini-grants of **up to \$600** will be awarded to successful applicants.

The project period will run from **March 15, 2009 until August 15, 2009**.

2 ELIGIBILITY

Faculty must be employed at one of the following Kentucky universities:

<i>Eastern Kentucky University</i>	<i>Kentucky State University</i>
<i>Murray State University</i>	<i>Northern Kentucky University</i>
<i>University of Kentucky</i>	<i>University of Louisville</i>
<i>Western Kentucky University</i>	

3 ADMINISTRATIVE REQUIREMENTS

- 3.1 Funded projects must submit a *final project report* (see section 6.1 below) upon completion of the project – no later than 6:00 pm on September 1, 2009.
- 3.2 Funded projects must submit a *final budget report* (see section 6.2 below) - no later than 6:00 pm on September 1, 2009
- 3.3 Project reports must be submitted via email to: c.mcmichael@moreheadstate.edu
- 3.4 In addition to these reports, funded projects *must share a copy of any data* purchased with mini-grant funds (if permitted by copyright) with KentuckView.
- 3.5 Funded projects are also encouraged to share maps, photos (e.g., of field work), or other materials generated in the course of the project.
- 3.6 Funded projects which do not use funding for the approved purpose stated in their applications will be required to reimburse KentuckyView for the full award amount.

4 INSTRUCTIONS

- 4.1 Applications must be received by the Director of KentuckyView no later than 6:00 pm on **Monday, March 2, 2009**.
- 4.2 Email your completed application to: c.mcmichael@moreheadstate.edu
- 4.3 For more information please contact Dr. Christine McMichael at:
Phone: 606-783-5442
E-mail: c.mcmichael@moreheadstate.edu
Website: www.kentuckyview.org ('education and outreach' tab)
- 4.4 Application Contents
 - 4.4.1 *Cover sheet* that includes all relevant contact information AND a brief summary of the proposed project
 - 4.4.2 *Project description* (no more than 3 pages, single-spaced, 12pt Times New Roman font) that includes all of the following: objectives/s, background, methodology/approach/activity, expected results/output/product and significance/utility
 - 4.4.3 *References cited, maps/figures/tables* (not included in the 3 page limit)
 - 4.4.4 *Project budget* that details and justifies the proposed expenditures (1 page limit)
 - 4.4.5 *Current CVs/resume* that details relevant experience (1 page limit)

5 ELIGIBLE EXPENSES

- 5.1 Funds may be used to purchase data (imagery, maps, etc.).
- 5.2 Funds may be used to pay for necessary field work.
- 5.3 Funds may be used to pay for other necessary travel (e.g., to a regional conference/meeting, workshop).
- 5.4 Funds may be used to purchase necessary supplies/materials (e.g., copy paper, field notebook, etc.) and for other necessary items (e.g., data storage device, photocopying, printing, etc.).
- 5.5 Funds may NOT be used to purchase software or equipment, or to pay wages of any type.

6 REPORTING

- 6.1 The *final project report* must include:
 - 6.1.1 The project's background, objectives, methodology, findings, discussion, and conclusions (6 page limit, single-spaced, 12pt Times New Roman font).
 - 6.1.2 References cited, maps/figures/tables (not included in the 6 page limit)
- 6.2 The *final budget report* must detail all project expenditures, as well as unspent funds.